

SCHOOL ADVISORY COUNCIL

1. School Advisory Council – South Tech Charter Academy, Inc. shall have a School Advisory Council (“SAC”) as set forth in FS 1001.452(1)(a)
2. Composition of SAC
 - a. School Advisory Council membership shall include the school principal and an appropriate balanced number of teachers, education support employees, students, parents, business and community leaders.
 - b. The majority (50%+1) of the SAC members shall be persons not employed by the school.
 - c. Membership shall be representative of the ethnic, racial, and economic community served by the school.
3. Selection of Council Members
 - a. Council members shall be elected by their representative peer group, except for the Academy President or Management Company Representative and business and community members. SAC by-laws will establish the term of membership and a process for ensuring staggered terms to provide continuity. Procedures in the by-laws should include the means of ensuring wide notice of vacancies and elections.
 - b. Any SAC member may recommend the appointment of business and community leaders to serve on the SAC. Recruiting for business and community members should include chambers of commerce, business and civic groups, service clubs, etc. Business and community members will be appointed by the Academy President or Management Company Representative following the advice and consent of the SAC.
4. SAC Governance
 - a. The SAC shall be governed by the Florida Sunshine Law, FS 286.011, FS Chap. 119, FS 1001.452, and other relevant statutes and State Board of Education rules.
 - b. The SAC will adopt by-laws, including membership selection procedures, that meet the requirements of Florida Statutes and State Board of Education rules. FS 1001.452(1)(d) requires that the by-laws establish procedures for the following:
 - i. Requiring a quorum be present before a vote may be taken. A majority of the Council membership constitutes a quorum.
 - ii. Requiring at least three business days’ advance notice in writing to all SAC members of any matter scheduled to come before the Council for a vote. This is in addition to the meeting notice for the general public under Florida’s Sunshine Law.
 - iii. Scheduling meetings when parents, students, teachers, business and community persons can attend.
 - iv. Replacing any member who has two unexcused absences (as determined by the Chair) from SAC meetings as scheduled according to the procedures in the by-laws.
 - v. Recording minutes of meetings (and as required by FS 1001.452(1)(d)(5), the Governing Board shall maintain a record of Council meetings).
 - c. The SAC shall annually review its by-laws to ensure alignment with current statutes.

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5. SAC Powers and Duties

- a. Pursuant to FS 1001.452(1)(a), the SAC shall be the sole body responsible for final decision-making relating to implementation of FS 1001.42(16) and 1008.345 regarding school improvement and accountability.
- b. The SAC shall assist in the preparation and evaluation of the school improvement plan.
- c. The SAC shall assist in the preparation of the school's annual budget and plan as required by FS 1001.452(2) and 1008.385(1).
- d. As required by FS 1008.36(4), school recognition funds "must be used for purposes listed in FS 1008.36(5) as determined jointly by the school's staff and school advisory council". For purposes of this subsection, "school staff" means all employees assigned to the school at the time of decision, including instructional, paraprofessional, clerical, facilities and food service personnel, consistent with FS 1012.01(2),(3),(6),(7).
- d. Pursuant to FS 1008.36(5), school recognition funds can be used for:
 - i. Non recurring bonuses to faculty and staff
 - ii. Non recurring expenditures for educational equipment or materials to assist in maintaining or improving student performance
 - iii. Temporary personnel for the school to assist in maintaining and improving student performance

Authority: FS 1001.41(2); 1001.42(17)(22)

Implemented: FS24.121(5)(c); 1000.03(5); 1008.345(6);1008.36(4)(5);1008.385(1); 1001.42(17)(b); 1001.42(16); 1001.452

Reference: Palm Beach School District Policy 2.09

History: New: 7/01/2004; Revised: 7/07/2005; 3/11/2010