

South Tech Academy Board Policy **2.12**

RECORDS AND REPORTS

All South Tech Charter Academy, Inc. employees shall faithfully and accurately keep such records as may be required by law, State Board regulations, Governing Board Policy, South Tech Charter Academy, Inc., or their supervisor. Such records shall include pupil attendance, property inventory, funds and other types of information. Reports of such records shall be submitted on forms prescribed for such purposes and at designated intervals and times.

Authority: 230.22 FS, South Tech Charter Academy, Inc.

Implemented: 230.23(11), 231.09(7), 236.02(1) FS, South Tech Charter Academy, Inc.

Reference: Palm Beach School District Policy 2.34

History: New 7/01/2004; Revised: 7/07/2005; 3/11/2010