

SAFETY AWARENESS AND SAFETY COMMITTEES

1. Purpose - The Governing Board holds in high regard the safety, welfare and health of its employees, students and the public when visiting South Tech Charter Academy, Inc. Therefore, the Board will work toward:
 - a. The maintenance of a safe and healthful learning environment;
 - b. Annual review of this policy with all school personnel; and
 - c. Conscientious observance of all applicable federal and state statutes and regulations pertaining to safety.
2. Scope – It is the policy of the Board to provide and maintain safe, efficient, and healthful working conditions in the School and to following operating practices that will safeguard employees, students, and the general public who visit South Tech Academy.
 - a. Implementation and integration of a safety program is dependent upon management within each department.
 - b. Each employee should follow established safety practices and is encouraged to learn sufficient safety skills to reasonably avoid injury. All employees are encouraged to question conditions that may appear unsafe and are expected to report any substandard conditions.
3. School Center Safety Committee – The committee shall be appointed by the Academy President or Management Company Representative. A chairperson shall be elected from the membership. The Personnel Manager shall be responsible for monitoring compliance with all requirements of the Workplace Safety Program.
 - a. Meetings – The School Center Safety Committee shall meet at least every other month during the school year. The committee secretary shall prepare minutes of meetings and send copies to each committee member, the President or Management Company Representative, Governing Board Chairman, and the Sponsor's Department of Employee Benefits and Risk Management (attention: District Safety Manager).
 - b. Functions – The function of the Committee shall include reviewing:
 - i. Employee and student accident reports to determine what steps need to be taken to prevent a recurrence;
 - ii. Safety and first aid training procedures and practices to determine whether improvements should be considered;
 - iii. Activities at the School to assess whether new safety practices should be considered;
 - iv. Comprehensive Safety Reports to ascertain whether the school is doing all it should to bring the school in compliance with the safety provisions of Chapter 5 of State Requirements for Educational Facilities;
 - v. Local inspection reports on playground and athletic equipment to analyze whether the equipment is being adequately inspected and maintained;
 - vi. Suggestions made by employees, students, or parents pertaining to safety, to determine action to be taken; and
 - vii. School center emergency plans and suggest updates, if needed.

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- c. The School Center Safety Committee shall ensure that safety awareness presentations are conducted annually. These presentations shall consist primarily of general safety training and shall be conducted in addition to specific safety training programs provided on an ongoing basis for employees in certain occupations. The presentations shall be conducted by qualified instructors.

Authority: FS 1001.41(2); 1001.42(22)

Implemented: FS 1001.41(1)(3); 1001.42(6)(9)(c); 1001.43(1)(7); 1013.11

Reference: Palm Beach School District Policy 2.382

History: New: 8/19/2004, Revised: 9/23/2004; 7/07/2005; 3/11/2010