

FIELD TRIPS

1. Limitation of Field Trips
 - a. Students making up the membership of a course of instruction, group of such courses, school organization, or affiliated school organization shall be permitted to take field trips that enhance learning.
 - b. Field trips should not negatively impact students' regular instructional program.
2. Approval of Field Trips
 - a. In-county field trips – All in-county field trips require the Academy President or Management Company Representative's approval and shall be recorded on the school calendar.
 - b. Out-of county field trips – Groups planning to take students out of Palm Beach County require the approval of the Academy President or Management Company Representative and Governing Board.
3. Safety and Security of Students
 - a. The President or Management Company Representative shall ensure that all field trip groups have sufficient chaperons to ensure student safety and to meet each student's personal security and health needs.
 - b. Field trips shall not be authorized unless each participating student has the maturity and skills necessary to participate safely and meaningfully in the activity.
 - c. Reasonable provisions should be made for handicapped students to participate.
 - d. Any health, safety, or security problems that arise during a field trip shall be reported immediately to the Principal and school center safety committee for analysis and investigation.
4. Parent Permission Slips

Parents shall be notified prior to any trip that the trip is being contemplated. The notice shall give the place to be visited, date and time of departure, and the estimated time of return to the school. Regular permission slips signed by the parent or legal guardian covering each child shall be required.
5. Financing Field Trips

Arrangements for payment of expenses incurred by individual students, student groups, and their chaperons shall be the responsibility of the appropriate personnel in the school. All such arrangements shall have prior approval of the President or Management Company Representative.

Authority: FS 230.22; 230.23(8)

Implemented: FS 230.22(2)

Reference: Palm Beach School District Policy 2.40

History: New: 8/19/2004; Revised: 7/07/2005; 3/11/2010