

**WITHHOLDING EXEMPTION CERTIFICATE (FORM W-4)**

All employees of South Tech Charter Academy, Inc. are required by law to file Form W-4, "Employee's Withholding Allowance Certificate". After the initial filing, should the employee's name change, or the employee desires to change the number of exemptions, a revised Form W-4 shall be filed.

Authority: 120.53; 230.22(2) FS

Implemented: 120.53; 230.22(2) FS

Reference: Palm Beach School District Policy 6.24

History: New: 10/07/2004; Revised: 7/07/2005